

German Masters Program
The University of Missouri
School of Languages, Literatures, and Cultures
Application for Masters Program in German
and for Graduate Teaching Assistantship

International Students

Instructions to applicant:

- With this application, you are applying for acceptance into the German M.A. program and for the award of a teaching assistantship. Acceptance into the M.A. program is a prerequisite for admissions to the University of Missouri. If accepted into the M.A. program, a separate application must be submitted to the university to apply for admission.
- Fill out this form as indicated below. **Please feel free to replace or adjust the suggested formatting of the document.**
- Please convert this file into a PDF and email it to Professor Kristin Kopp, Chair of the Admissions Committee for the M.A. program in German:

Professor Kopp
Director of Graduate Studies
School of Languages, Literatures, and Cultures
University of Missouri
koppkr@missouri.edu

- Have three letters of recommendation sent to this same address [See “References” instructions below]

Contact Data

Date _____

First Name(s) _____

Surname(s) _____

Current Address _____

E-mail Address _____

Address to which Official Documents (visa paperwork, etc.) should be sent

Personal Data

Date of Birth _____ Place of Birth _____

Citizenship _____

Academic Training

List chronologically all undergraduate and graduate institutions attended.

Dates	Name of Institution	Location	Major-Minor	Degree & Date
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Professional (Employment) Experience

Dates	Name of Institution	Location	Nature of Experience & Position Held
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Academic Interests

What is your major field of interest in German, if you have decided on one?

What are your related fields of interest?

Languages:

Which other languages do you read with enough facility to complete assignments using them?

Which other languages do you speak? Please indicate level reached

English-Language Testing:

The University of Missouri requires that international students provide proof of English language ability. The University requires an additional language test (the MACCS) for those students applying for the award of a teaching assistantship. The MACCS is administered by the University and focuses on speaking skills. In certain cases, waivers are available:

- Students who have, within the last two years, successfully completed at least one year of full-time college-level study at a school in a country where English is the native language can apply for a waiver for the English-language test.
- Students who submit a minimum TOEFL score of 28 or IELTS score of 8.5 do not need to take the MACCS test.

If you believe you are eligible for either of these waivers, please indicate that here:

For the MACCS waiver, please indicate your TOEFL or IELTS score:

TOEFL: Composite score _____ Reading _____ Listening _____ Speaking _____ Writing _____

IELTS: Composite score _____ Reading _____ Listening _____ Speaking _____ Writing _____

For the University's English-language-testing waiver, please explain how you meet the University's requirements for the waiver application.¹

¹ Please see the University's policies detailed here: <https://gradschool.missouri.edu/admissions/eligibility-process/international-applicants/> Please note that application for this waiver does not guarantee approval. If approval is not granted, applicants will need to submit a language-test score.

Grade Point Average: Please indicate your current Grade Point Average (GPA). International students should not translate their grades. If your transcript does not contain a GPA, please calculate it according to the following formula:

Multiply the numeric grade for each course by the number of credits assigned to that course. Then add all of these totals together and divide the resulting sum by the total number of credits. Do not include courses or credits for which no numeric grade was awarded.

Please provide a general explanation of your university's grading system. (Are your grades listed as 1-5, where 1.0 is a perfect score? Are your grades listed as percentages of 100? etc.)

GPA: _____

Honors and Awards: List academic honors you have received including scholarships, fellowships, degrees with honors, etc.

Application for the Teaching Assistantship Award

Teaching, Travel, and Language Experience:

1. What is your teaching experience, if any? If you have teaching experience, please list where you taught, the duration of your teaching experience, the language of instruction, and who your students were. We are particularly interested in any experience you may have had teaching in English or teaching any subject to American students, so please be sure to list any such experience you may have had. Please include any form of teaching: regular classroom experience at any level, camp experience, individual tutoring, etc.

2. What is your own educational experience with regard to English? Be sure to note if any of your instructors have been American or native English-speakers. Also, please note whether you have been enrolled in any classes in the US or any other country where the primary language is English, or if you have ever enrolled in any classes that were taught in English or by an American.

3. Do you have any direct experience with American culture? For example, have you ever lived, traveled, or studied in the US? Have you ever studied or worked with (or for) Americans?

4. Please tell us about any extended experiences of travel or study abroad.

References

List at least three references who will send letters of recommendation in support of your application.

We are looking for students who will positively contribute to our program. You may direct your referents to address any combination of the following:

- Your academic potential and intellectual curiosity. How will you positively contribute to the small seminar environment?
- Your personal maturity, character, and level of responsibility. Will you positively contribute to our Teaching Assistant program if awarded a teaching assistantship?
- Your English language skills and, if German is not your native language, your German language skills as well. Will they allow you to read and discuss texts at the graduate level? Are you able to speak with enough confidence to teach German at the introductory level?
- Your personal flexibility. Will you adjust well in the transition to graduate school in the United States?

Letters of Recommendation should be addressed to Professor Kopp, and can be sent to her by email if emailed by the Recommender directly from his or her institutional email account to koppkr@missouri.edu. Otherwise, letters can be printed, signed, and sent to:

Professor Kristin Kopp
Director of Graduate Studies
School of Languages, Literatures, and Cultures
221G Arts & Science Building
University of Missouri
Columbia, MO 65211

Name

Institution

1. _____
2. _____
3. _____

Signature/Date: _____